



Etcetera Theatre – General Risk Assessment

Venue:

Etcetera Theatre, 265 Camden High Street, Camden Town, London NW1 7BU
Located above The Oxford Arms Pub.

Assessor: Theatre Management

Date of Assessment: October 2025

Review Date: October 2026

1. Access and Egress

Hazard	Who Might Be Harmed	Controls in Place	Further Action Required
Steep, narrow staircase (20 steps) between pub and theatre	Performers, audience, staff	Clear signage; adequate lighting on stairwell; staff positioned at top and bottom of stairs for crowd management	Consider additional lighting and anti-slip treads during wet weather
Limited emergency exits (main staircase and side access)	All persons	Emergency lighting; fire exit signage; regular fire drills	Review evacuation timing every 6 months

Hazard	Who Might Be Harmed	Controls in Place	Further Action Required
Restricted access for mobility-impaired visitors	Disabled visitors	Accessibility statement online; staff available to assist with entry/exit	Maintain clear communication on booking confirmation

2. Fire Safety

Hazard	Who Might Be Harmed	Controls in Place	Further Action Required
Electrical and lighting equipment	Staff, performers, audience	Regular PAT testing; emergency shutoff switches	Annual inspection log
Props or scenery near lighting	Performers	No flammable materials; fire-retardant treatments required	Provide fire-retardant spray for set items (link can be shared)
Audience evacuation delay	All persons	Clearly marked routes; trained FOH staff	Continue fire warden training for all duty managers

3. Technical Equipment and Operations

Hazard	Who Might Be Harmed	Controls in Place	Further Action Required
Use of electrical sound/lighting equipment	Technicians, performers	Operated by trained staff only; breakers tested monthly	Maintain user logs for external techs
Trip hazards from cables	Performers, crew	Cable ramps and tape used	Review placement before every show
Overheating or electrical faults	Technicians	Adequate ventilation; equipment turned off after use	Encourage daily pre-show checks

4. Audience and Performance Space

Hazard	Who Might Be Harmed	Controls in Place	Further Action Required
Overcrowding (capacity 42)	Audience, staff	Ticketed entry only; box office monitors numbers	Maintain accurate seat counts per show
Audience movement during show	Audience, cast	No food; drinks in plastic cups only	FOH to brief audiences before entry
Spills or obstructions	Audience	FOH inspections before each performance	Regular cleaning checks between shows

5. Backstage and Performer Areas

Hazard	Who Might Be Harmed	Controls in Place	Further Action Required
Hot lights or confined tech room	Technicians	Cooling fans and clear workspace	Check ventilation biannually
Food or drink backstage	Performers	Food only allowed in green room	Continue monitoring for waste disposal
Manual handling (props, set)	Crew, performers	Proper lifting techniques advised	Offer short manual handling refresher annually

6. Public Areas and Pub Interface

Hazard	Who Might Be Harmed	Controls in Place	Further Action Required
Shared entrance with pub patrons	Audience, public	FOH staff control entry to theatre	Coordinate with Oxford Arms on busy nights
Alcohol consumption	Audience, public	Drinks allowed in plastic cups only	Periodic liaison with pub staff on compliance

7. Additional Considerations

- **WiFi access** available for communications and emergency use.
- **Under-18s** only admitted via side entrance and accompanied by staff after 6 pm due to pub licensing restrictions.
- **Service animals** permitted.
- **Food and drink** available from The Oxford Arms 11am–7pm.